



MAA SCHOOL OF HOTEL MANAGEMENT

An international hotel school
(Education in India)

INDEPENDENT HOME STUDY PROGRAMS REGISTRATION FORM

PERSONAL DATA

Surname (Family or Last Name) _____

Given Names (First and Middle Name) _____

Title: ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss

MAILING ADDRESS

Street address (or P.O. Box No.): _____

City _____ Province/State: _____

Postal /Zip Code: _____ Country: _____

Telephone (day) () _____ (evening) () _____

Mobile () _____ Email: _____

EMPLOYMENT - HISTORY

Most recent employers From:	To:	Job title or duties performed

Postal Address:

Address: Annai Indira Nagar, Velachery, Chennai 600042, India. Mobile: (91)9380554141

Email: maaschool@yahoo.com Web page: www.mshh.co.in

PAYMENT OPTIONS

The following programs are offered by MAA School of Hotel Management

- A. Culinary arts Management
- B. Hospitality and Restaurant Management
- C. Pastry and Confectionary Arts
- D. Rooms Division Management
- E. Advanced Diploma in Hospitality Management

Fees are subject to change without notice.

Fees are in Indian Rupees/US\$ and do not include shipping charges and Duty and Custom clearing charges.

PROGRAM/COURSE(S) REGISTRATION

A onetime non-refundable **US\$95 Registration and Professional fee MUST be submitted with this form.**

You may pay by **Net Banking, Bank Drafts or International Money Order. Do not send Cash in the Mail.**

I would like to enroll in the following program:

[] Individual Courses:

Course Name _____ INR/US\$ _____

Course Name _____ INR/US\$ _____

Course Fees	:	INR/US\$ _____
Registration Fee	:	INR/US\$ _____
Shipping Charges	:	INR/US\$ _____
Total	:	INR/US\$ _____

Refund Policy

Refunds before the program of study starts:

(2) (a) If written notice of withdrawal is received by the institution less than seven (7) calendar days after the contract is made, and before the start of a program of study, the institution may retain the lesser of 10% of the total fees due under the contract or \$100.

(b) Subject to subsection (2) (a), if written notice of withdrawal is received by the institution thirty (30) calendar days or more before the start of a program of study, the institution may retain 10% of the total fees due under the contract.

(c) Subject to subsection (2) (a), if written notice of withdrawal is received by the institution less than thirty (30) calendar days before the start of a program of study, the institution may retain 20% of the total fees due under the contract.

Refunds after the program of study starts:

(3)(a) If written notice of withdrawal is received by the institution, or a student is dismissed within 10% of the program study's duration, the institution may retain 30% of the total fees under the contract.

(b) Subject to subsection (3)(a), if written notice of withdrawal is received by the institution, or a student is dismissed, within 30% of the program of study's duration, the institution may retain 50% of the total fees due under the contract.

(c) If a student withdraws or is dismissed after 30% of the program of study's duration, no refund is given.

This registration form doubles as a student contract and a signed copy by MSHM will be returned to you with your module

SIGNED: _____ DATE _____

Program Start Date: _____ **End Date:** _____

This is the maximum amount of time allotted to complete the program; students may complete the program sooner.

METHOD OF PAYMENT

☐ **Full Payment:** Enclosed is my cheque, payment in the full amount of: \$ _____

☐ **Payment Plan:** Down Payment \$ _____ Monthly Payment: _____ # of Payments: _____

Please charge my ☐ **Visa** or ☐ **MC** Card: _____ Expiration Date: _____

Credit Card Number

Name as it appears on Card (Please Print): _____

Signature _____ Date: _____

Signature of Student and of Credit Card holder if other than Student

FOR OFFICE USE ONLY

Credit Card Authorization Number: _____ **Student Number:** _____

ACCEPTED BY MSHM: _____ **DATE:** _____

SIGNATURE OF MSHM Officer